

Minutes
Meeting of the SHIP Board of Directors
Wednesday January 15, 2020
SHIP

969 Derry Road East, Unit 107 – Mississauga ON L5T 2J7

In Attendance:	John Williamson Keith Ward Moyra Vande Vooren Brian E. Scott	Geoff Topping Randy Beyers Peter Beck
Regrets:	Louise Kindree	
Staff:	Laurie Ridler Lesley Nagoda Thomas DiCarlo David Marcy	Sharon Fernandes Leslie Barnes Cory O'Handley

Call to Order and Welcoming Remarks:

John Williamson who welcomed new board members and guests called the meeting to order at 6:22 p.m. Sharon Fernandes was Recording Secretary.

Declaration of Conflict of Interest:

No conflict of interest declared.

Statutory Reporting:

Laurie Ridler confirmed that to the best of her knowledge that SHIP is financially and operationally compliant with expectations from legislation and all their guidelines.

Motion to approve agenda:

Moved by Moyra Vande Vooren
Seconded by Brian E. Scott
Carried

Motion to Approve Consent Agenda:

Summary of items on the Consent Agenda include:

- Recommend to approve the 3rd quarter finance report
- Recommend to approve the draft minutes from December 11, 2019
- Recommend to approve the Board Calendar

Secretary and / or Chairman

The board approves the items on the consent agenda for Wednesday January 15, 2020 as circulated.

Moved by Randy Beyers
Seconded by Geoff Topping
Carried

Final CAPS Submission

Thomas provided the board with a brief overview of the CAPS.

The CAPS is essentially the budget for all of our LHIN funded programs.

Every year the CAPS are updated to reflect any new funding received. The new funding for this year was just over \$1.4 million.

The Board made a motion to approve the final CAPS Submission to the CW LHIN.

Moved by Randy Beyers
Seconded by Brian E. Scott
Carried

Accreditation:

SHIP has attained the highest level of performance, achieving excellence in meeting the requirements of the accreditation program. There are 980 and accredited organizations, of those 30% have achieved Exemplary Standing

SHIP achieved 98.8% of total criteria – a work plan is being developed to address the 7 unmet criteria.

Our next steps are to have a Steering committee meeting January 22, 2020 to review the post accreditation survey results as well as to work on developing the 2020 work plan

ACTION: Lesley Nagoda to send out the entire Accreditation Report to the Board
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Strategic Plan Update:

A full report will be provided to the Board in February.

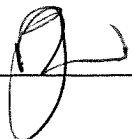
Provincial Leadership:

Health Transformation Discussion:

- Cory met with the Brampton group this morning
- The OHTs are presently working on terms of reference.
- The leads of the OHT's meet on a monthly basis and channel relevant information down to the rest.
- Dufferin County want no affiliate's only members.

Housing Landscape in the Province:

- Cory put together a presentation on affordable housing and what that equates to be that housing costs should amount to less than 30% of your income.
- The presentation covered the following:
 - What is Affordable Housing?

_____ Secretary and / or  Chairman

- What is Subsidized Housing/Rent Supplement?
- Who are the affordable and Social Housing Providers in Peel
- Affordable Housing In Ontario
- Affordable Housing Canada - Ontario
- What is happening in Housing across Canada
- Results
- Local Information - Peel's Market Rents
- Local Information - Vacancy Rate
- ODSP – Ontario Disability Support Program and Ontario Works
- Gaps / Barriers
- SHIP's Role

ACTION: John wants to know what % of subsidies SHIP is responsible for – Laurie will connect with the Ministry to find out where we stand.

Enhance Housing and Service Capacity:

QUALITY: no new updates

Maximize Engagement:

Client Success/Challenge Story

A client in the HFG Program has a large family, which consists of six children,

The client became homeless 7 years ago when she was involved in a serious accident as a pedestrian. She was pregnant at the time and had a toddler in a stroller and was about to cross the street.

The accident took the lives of her unborn child and the toddler. Due to the trauma, the client was forced to apply for disability.

She was left with mobility issues along with many other injuries and became homeless in May 2019, which resulted in her family being separated. The client's children were dispersed between Cawthra shelter, Brampton Youth shelter and a friend.

Between May and November 2019, the clients support team worked with a very dedicated Realtor who showed them over 40 properties.


The client kept being turned down due to lack of credit, appropriate references, employment and involvement in the Region of Peel Program that is often stigmatized.

The client was then successfully housed on December 1, 2019 – with her kids in a townhouse in Brampton. Her case manager and housing worker agreed to work together to create a support plan to ensure a successful tenancy.

The client has now been housed for over one month with no concerns from the landlord.

Reason for sharing this story:

This story demonstrates SHIPs Client centered service that supported a family centered approach by working to keep the family intact and looking at the whole family's needs.

_____ Secretary and / or  Chairman

- Client resiliency – our clients are resilient despite their lived experience
- Staff commitment to excellence – staff stayed engaged with stakeholders and partners
- Collaborative partnerships – with non-traditional partners such as realtors

Update Amalgamation – Friends & Advocates Peel and Surrounding Areas

- Thomas is reviewing the income statement
- David will be undertaking a review of the positions at F&A peel

Education:

Just Culture:

To create a positive learning environment that is focused on facts. An environment that is transparent, open, fair, equitable and accountable to produce better outcomes for Managers, Employees and Clients by a formalized structured validity approach

A PowerPoint presentation was shared with the Board covering:

- Background, Goal and Purpose of Just Culture
- Algorithms and Root Cause Analysis
- Training for staff/supervisors
- Implementation Plan Timelines
- Evaluation
- Next steps

Randy enquired if there is a whistle blower option in the event staff wanted to complain about a manager.

David clarified that staff are encouraged to go to their own manager if there are issues between staff and if it an issue with a Manager they can go directly to HR. Frontline staff can also approach the union for a grievance.

John wants to see how the process works in an upward movement. The process is only reflective of how it works in a downward motion.

SHIP conducts the Client Safety Culture surveys and well as the Work pulse survey


ACTION: for the next Board meeting John would like David to provide an explanation on the security code badges that were handed out to all the Board Members Lesley Nagoda to bring in the Place Mats.

New Business:

- We have found a director of Operations who will start in early February.
- Randy commended Thomas on the incredible job on the Q3 report.

Meeting Feedback:

John requested the group to send him any feedback or changes. He would like to meet with the members for a coffee and chat to see if there is any more information they would like or would like to share something with him.

_____ Secretary and / or  Chairman

Next Meeting:

The date of the next Board Meeting is Wednesday February 19, 2020 at SHIP Main Office

Adjournment

There being no further business brought before the Board, the meeting was declared adjourned at 8:15 p.m.


Moved by Randy Beyers
Seconded by Geoff Topping
Carried

In camera Meeting

Moved by Randy Beyers
Seconded by Geoff Topping
Carried

Resumption of Public Meeting

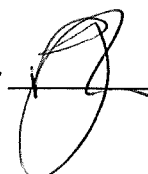
Moved by Randy Beyers
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John Williamson
Board Chair

and / or

Board Secretary

Secretary and / or  Chairman