



Minutes
Meeting of the SHIP Board of Directors
Wednesday, April 17, 2019
SHIP Head Office
969 Derry Road East, Unit 107, Mississauga ON L5T 2J7

In Attendance:	John Williamson Louise Kindree	Keith Ward Robert Simeon
Via teleconference:	Randy Beyers	
Staff:	Laurie Ridler Sharon Fernandes Cory O'Handley Leslie Barnes	Janice Peters Steven Parfeniuk Lesley Nagoda

Call to Order and Welcoming Remarks:

John Williamson who welcomed members and guests called the meeting to order at 6:30 p.m. Sharon Fernandes was Recording Secretary.

Declaration of Conflict of Interest:

Janice and Louise declared that they are both on the Board of Headwaters Health Center and stated that they would not wish to disclose any information on Headwaters that would be damaging to Headwaters and will remove themselves from any discussion that may cause conflict.

Statutory Reporting:

Laurie confirmed that to the best of her knowledge with the exception of Pay Equity Reporting that SHIP is financially and operationally compliant with expectations from legislation and all their guidelines.

Pay Equity will always remain an on going issue.

Motion to Approve Consent Agenda:

Summary of items on the Consent Agenda include:

- Recommend to approve regular agenda
- Recommend to approve draft minutes March 20, 2019
- Recommend to approve Schedule G-Form of Compliance Declaration
- Recommend to receive Board calendar
- Recommend to receive SHIP Health Equity Charter
- Recommend to receive Q3-Q4 Operations Board Report
- Recommend to receive Planning Report to Audit Committee or equivalent
- Recommend to receive Navigator Auditor Reporting Journey June 2018

Secretary and / or  Chairman

The board approves the items on the consent agenda for Wednesday April 17, 2019 as circulated.

John commended David on his goal of shifting the department from being an administrative HR department to being a more service oriented HR department.

Moved by Robert Simeon
Seconded by Louise Kindree
Carried

Provincial Leadership:

Health Transformation Discussion:

Last week, the MOHLTC released key materials related to its Ontario Health Team (OHT) process, including the requirement for groups interested in potentially forming OHTs, to come together and complete a comprehensive readiness assessment process due May 15th 2019.

On Wednesday April 10th, the Central West Local Health Integration Network (LHIN) hosted an event to discuss the OHT concept. Many expressed interest in attending an event hosted by William Osler Health System (Osler) to explore how best to move forward in our collective catchment areas.

Ministry timelines are ambitious, and there is a significant amount of work that needs to be done in order to complete an OHT readiness assessment.

A series of meetings initiating on April 17th, from 5pm-7pm to identify interested parties who meet the Ministry's criteria, and develop working groups for the collective work required.

Headwaters, the Trillium Hospital and William Osler are some of the lead applicants that are ramping up to send in their self-assessments to the new Ontario Health Agencies in order to complete the first step.

We still don't know how the new health teams are going to be funded.

There are 2 family health teams that Laurie would like SHIP to be aligned with.

Based on the populations/areas that we serve, we could potentially be part of several Ontario Health Agencies.

Laurie will connect with David from CMHA to see if they are pursuing being an OHT.

Laurie will have the new communications person put together a broader political communication strategy as well as an information package on SHIP highlighting our organizations strengths. This communication/package will be shared with Local municipal offices as well as the premier's office. Once completed she will share the information with the Board for additional feedback.

Enhance Housing and Service Capacity:

Quality

- The new interim chair of Quality is Louise
- Staff have reviewed the ERM and the 65 risks have been whittled down to 20
- This report will be presented to the Board for the May Meeting

Secretary and / or  Chairman

- Anthony is redefining the way critical incidents are being reported. We are down to 25 from the 29 stated last year. 4 near misses were medication mismanagement.

Randy enquired if there is anything from the finance and risk perspective that he needs to be aware of. But these risks (if any) will be discussed in May when the Privacy Officer will make a presentation to the Board.

John recommended developing an annualized dashboard reflecting clients served and the waitlist as this is a more impactful document when promoting what SHIP does. This will better showcase what the need is in the service area.

CMHC

Keith and Janice met with Nadia Venafro and some of her colleagues from CMHC to discuss the Hansen Project. CMHC was impressed with all the work that surrounded the Hansen Project as well as the positive impact it has had on the clients.

They want to continue the conversation and further explore the potential opportunities and partnerships for any future projects SHIP and our team are looking to embark on.

Through a series of future planning and development meetings Keith and Janice will see what plans CMHC have in store for SHIP, CMHC and Region of Peel.

Potential new purchase of property

In March of 2019, East West Property Management (EWPM) who is one of our Landlords contacted SHIP as they have approximately 272 units on 10.4 acres of land that they would like to sell.

The units consist of bachelor, 1, 2, and 3 bedroom garden homes (2 story) which is a part of the Malton community

EWPM wants between \$42 to \$45,000,000.00 for the purchase price of this complex.

He also more than willing to share his financials with us.

The Board is in support of SHIP examining the option of purchasing the said property which is part of the Malton Community.

Moved by Robert Simeon
Seconded by Keith Ward
Carried

Maximize Engagement:

Governance Update

Louise is still working the new policies.

Laurie believes that reaching out to potential candidates will be more successful.

ACTION: Sharon to connect with ICD to find out what the cost would be advertise with them.

Secretary and / or  Chairman

Client Success/Challenge Story

A client walked into the Dufferin Centre for help. He was a young man that appeared quite dishevelled and was non-responsive to stimuli. He wasn't able to communicate effectively either but did say 2 words; which were Toronto and Hospital.

The Dufferin staff looked at the young man's ID and did a google search. It turned out that the client was identified as lost / missing in the Toronto area.

The police were contacted and the client was reunited with his family.

Education

Nothing new was discussed

New Business:

Potential Amalgamation – Friends and Advocates

Friends & Advocates is a Health Service funded under the Central West LHIN and has provided Social Rehabilitation services since 1986.

The 3 possible amalgamation types are voluntary, facilitated or directed. If F&A Peel is unable to find an organization to amalgamate with, they will be directed to do so.

Keith recommended having a meeting with CWLHIN and F&A Peel as well as their Board.

The Board made a motion supporting SHIP in their endeavour to evaluate and pursue the initial steps for the possibility of an Amalgamation with Friends and Advocates Peel.

Moved Keith Ward
Seconded Robert Simeon
Carried

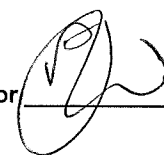
HRTO Complaint

- A tenant that lives at our 110 Stanley location has filed a HRTO complaint.
- 4 SHIP staff have been named in this complaint.
- The complainant is claiming that he has been harassed by another tenant at 110 Stanley and that SHIP has not done enough to help him enjoy quality of life.
- He has filed for \$15,000 in damages with HRTO and for the other individual to be relocated.
- Laurie will share the complaint with the Board in a secure manner should they wish to read it.

Next Meeting:

The date of the next Board Meeting is Wednesday May 15, 2019 at SHIP.

Secretary and / or Chairman



Adjournment

There being no further business brought before the Board, the meeting was declared adjourned at 8:00 p.m.

Moved by Robert Simeon
Seconded by Louise Kindree
Carried

In camera Meeting

Moved by Robert Simeon
Seconded by Louise Kindree
Carried

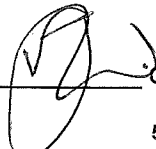
Resumption of Public Meeting

Moved by Robert Simeon
Seconded by Louise Kindree
Carried

John Williamson
Board Chair

and / or

Board Secretary

Secretary and / or  Chairman