



Minutes
Meeting of the SHIP Board of Directors via Teleconference
Wednesday May 20, 2020
SHIP
969 Derry Road East, Unit 107 – Mississauga ON L5T 2J7

Teleconferencing Information
Toll free: 1-866-602-6845 | Local: 416-933-3828 | Conference ID: 1829755

In Attendance:	John Williamson Louise Kindree Peter Beck Moyra Vande Vooren	Geoff Topping Brian E. Scott Keith Ward Randy Beyers
Regrets:	n/a	
Staff:	Laurie Ridler Leslie Barnes Cory O’Handley David Marcy	Sharon Fernandes Thomas DiCarlo Lesley Nagoda Lina Termini

Call to Order and Welcoming Remarks:

John Williamson who welcomed new board members and guests called the meeting to order at 6:30 p.m. Sharon Fernandes was Recording Secretary.

Declaration of Conflict of Interest:

No conflict of interest declared.

Statutory Reporting:

Laurie Ridler confirmed that to the best of her knowledge that SHIP is financially and operationally compliant with expectations from legislation and all their guidelines.

Motion to approve agenda:

Moved by Brian E. Scott
Seconded by Louise Kindree
Carried

Motion to Approve Consent Agenda:

Summary of items on the Consent Agenda include:

- 5.1. Recommend to approve the draft minutes from April 15, 2020
- 5.2. Recommend to receive the Board Calendar

_____ Secretary and / or _____ Chairman

The board approved the items on the consent agenda for Wednesday May 20, 2020

Moved by Randy Beyers
Seconded by Geoff Topping
Carried

Risk

- Randy informed the Board that the June meeting will cover Financial Risk
- Randy to provide monthly updates on Risk.
- Staff will prepare a quarterly report on the top 10 risks and submit to Randy.
- Randy enquired on whether SHIP is experiencing any Payment Delay: Laurie informed the Board that the only delay is the additional \$4 pandemic pay. SHIP has not heard anything yet on when the roll out will happen. Staff have also enquired when this payment will come through, however it appears that there is a delay of this payment across all sectors.

Finance

- The audit began last week and we are in the middle of it.
- Everything is being conducted remotely
- A Finance committee meeting is scheduled for June 9th. The draft audited financial statements will be presented at this meeting.
- Rent arrears: Most of our clients are on ODSP so there are no issues with rent arrears. There has been no significant drop in payments for current market rent clients either.
- There is a rent deferral program with the Ministry of Health – if a client cant pay rent the Ministry of Health will provide us with funding to cover any arrears

Strategic Plan Update:

- Each strategic aim committee continues to meet monthly
- The committees will meet to close off 2019-20 and work on the next years goals
- All of our projects continue to move ahead.
- As result of barriers due to COVID-19, we have been able to accelerate and enhance service to all clients.

Provincial Leadership:

Health Transformation Discussion:

- There is hold on development of all OHTs
- Dufferin Caledon is busy with EOC's
- Brampton Bramalea has struck up committees to deal with Covid emergencies
- Mississauga Metamorphosis – no significant activity

Louise mentioned that there are two new working groups: congregate living and vulnerable populations. SHIP sits at both these groups.

Board Education and Events

John Williams recommended that Board Members connect with ICD to take advantage of online learning.

Keith mentioned that ONPHA also has lots of learning opportunities for Board Members. The Directors will have to register themselves with ONPHA in order to gain access.

_____ Secretary and / or _____ Chairman

COVID RECOVERY PLAN:

The recovery plan outlines and ensures restoration of regular service provision to the organization. We expect to have this transition plan implemented by June 15th

Stage 1 has been operational since March and covers:

Supports (from Phase 1 to 3) on:

- Face to Face
- Telephone
- Screening
- PPE
- Food Security & Wellness Resources

Louise – is demand for services up?

Leslie – we have had walk in's for service. Face-to-Face is lower but phone visits are higher.

John – has the team thought of sharing this plan with other organizations?

Leslie – SHIP has been asked to share its plan with all of the Central Region Providers

Staff (from Phase 1 to 3) on:

- Screening - Staff self-screening will remain implemented through all 3 stages
- Symptom Management
- Staff Return
- Office
- Relief Staff

Services (from Phase 1 to 3) on:

- Groups
- Congregate Living
- Vans
- Meeting Rooms
- Kitchens/Break rooms
- Office
- IPAC Cleaning

Moyra: Can we stagger groups of staff when we consider return to work?

Leslie: In mid to late March, the ACT Associations recommended that the ACT teams be split into 2 mini teams so that we can stagger and effectively provide service to clients with a lesser risk to exposure.

Louise: Can we prioritize screening service for seniors, children and vulnerable population?

Leslie: We presently have staff that regularly monitor all clients at Nance.

Laurie: SHIP has provided the service to all clients but we also have to prioritize our staff that are experiencing mental health issues and stress due to dealing with work from home and COVID

SHIP RECOVERY CENTER VIDEO:

- SHIP in collaboration of the Region of Peel was called to be the primary Manager of the recovery center for the homeless population requiring a safe place to self-isolate.

_____ Secretary and / or _____ Chairman

- A Doctor, Nurse Practitioner and SHIP staff, staff the center.
- It can accommodate 20 clients

Enhance Housing and Service Capacity:

QUALITY:

Business Resumption Plan was very well presented.

- We should have governance included as a regular item for reporting purposes.
- Louise intends to send out a survey (Board Evaluation) to all the Board Members.

Maximize Engagement:

Client Success/Challenge Story

- Story shared is about a PYV client
- He was living with his mother in BC. She was 18 when she had him. When he was 2 he was sent to Vietnam and returned to Canada at the age of 4.
- While living with his mother, he experienced abuse with both his mother and stepfather. To get away from the abuse he moved to Mississauga to live with his grandparents but also experienced abuse there.
- He ended up couch surfing for a while and applied to PYV
- With the programming at PYV, he was able to get his life together and has rebuilt a relationship with his mother and stepfather.
- He completed his stay at PYV and moved back to live in BC with his mother. He now is a student of kinesiology and is also a YMCA coach

Reason for sharing this story is that it displays:

- There is so much more to an individual than what we see
- It shows the impact that our programs have on our clients

Update Amalgamation – Friends & Advocates Peel and Surrounding Areas

- F&A Peel staff are working at home and supporting clients with telephone supports and virtual groups
- Scott Brooker received an email from the CWLHIN enquiring on the status of the amalgamation on March 6th and wanted a response on March 16th.
- SHIP had sent all the relevant documents to Scott McLeod and Brock Hovey on January 20th
- Both Scott and Laurie have re-sent the information to CWLHIN
- Laurie will inform the Board of relevant updates

New Business:

- No new business was discussed

Meeting Feedback:

- No feedback

Next Meeting:

The date of the next Board Meeting via Teams is Wednesday June 17, 2020

_____ Secretary and / or _____ Chairman

Adjournment

There being no further business brought before the Board, the meeting was declared adjourned at 8:00 p.m.

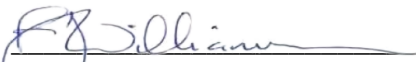
Moved by Keith Ward
Seconded by Brian E Scott
Carried

In camera Meeting

Moved by Keith Ward
Seconded by Brian E Scott
Carried

Resumption of Public Meeting

Moved by Keith Ward
Seconded by Brian E Scott
Carried


John Williamson
Board Chair

and / or

Board Secretary

_____ Secretary and / or _____ Chairman