



Minutes
Meeting of the SHIP Board of Directors via Teams
Wednesday September 16, 2020
SHIP
969 Derry Road East, Unit 107 – Mississauga ON L5T 2J7

In Attendance:	John Williamson Louise Kindree Peter Beck Moyra Vande Vooren	Randy Beyers Brian E. Scott Keith Ward
Regrets:	Geoff Topping	
Staff:	Laurie Ridler Thomas DiCarlo Cory O'Handley David Marcy	Sharon Fernandes Lina Termini Lesley Nagoda

Call to Order and Welcoming Remarks:

John Williamson who welcomed new board members and guests called the meeting to order at 6:31 p.m. Sharon Fernandes was Recording Secretary.

Declaration of Conflict of Interest:

No conflict of interest declared.

Statutory Reporting:

Laurie Ridler confirmed that to the best of her knowledge that SHIP is financially and operationally compliant with expectations from legislation and all their guidelines.

Motion to approve agenda:

Moved by Brian E. Scott
Seconded by Louise Kindree
Carried

Motion to Approve Consent Agenda:

Summary of items on the Consent Agenda include:

- 5.1. Recommend to approve the draft minutes from July 15, 2020
- 5.2. Recommend to receive Board calendar
- 5.3. Recommend to approve CEO Report

_____ Secretary and / or _____ Chairman

Moved by Keith Ward
Seconded by Randy Beyers
Carried

Risk and Finance

A Finance Committee meeting was held on the 14th of September – Cyber Security Issues

- Sent out an RFP to 4 firms to do cyber security assessments
- We are currently reviewing the proposals and are working with BDO and Grant Thornton on these reviews
- The firm selected with identify risks and our IT team will be working on the risks to mitigate any issues.

Record Retention

- Looking at having all records and contracts scanned
- Looking at implementing electronic invoicing and processing everything will be done electronically – it is a cloud based solution form
- It will be cost of \$5000 a year for 50 users.

Investment Report

Covered the semi annual investments for Services and Housing In the Province (SHIP). In keeping with the reporting under SHIP's investment policy.

SHIP has complied with the investment policy as of the date of this report. Management is not aware of any non-compliance with the investment policy.

Strategic Plan Update:

A bi-annual strategic report will be submitted to the Board in October.

Provincial Leadership:

Dufferin OHT - Governance

Louise went over a presentation of the Governance Model for the Hills of Headwaters

Headwaters is the only OHT to identify Mental Health and Addictions as a priority in addition to the following:

- Palliative Care
- Integrating Care
- Health Equity
- Primary Care
- Seniors and Children

There are 5 Governance models available to us

- Model A – Working together – no agreement
- Model B - Collaboration or Joint Venture Agreement
- Model C - Organizational Alliance or Network
- Model D - Governing Corporation (GWG recommended)
- Model E - Single Legal Entity

_____ Secretary and / or _____ Chairman

Based on the presentation the Board is not in favor of a Governance Model that is Hospital Centric and is looking for a recommendation or a plan from the Management Team on what feedback to provide back to the OHT.

Louise clarified that the Board of the OHT's will determine how the money flows, not the Hospitals.

Louise is looking for guiding principles that she can take back to the OHT on what this new governing model should look like.

Hills of Headwaters OHT is still trying to determine who their affiliates and core members will be.

The Board will take this discussion to the in camera session.

Health Transformation Discussion:

- Dufferin - OHTs are signing their CDMA's (collaborative decision making agreements) due September 30th
- Brampton Bramalea – William Osler is the funding holder and SHIP is an affiliate.
- Mississauga Metamorphosis – Funding holder will be Trillium Health – SHIP and PARCC will be leading the Mental Health and Addictions tables

ACTION: Cory to provide John with a 1-page summary on the movement in each of the three OHT's.

ACTION: Thomas. Lesley and Laurie to provide Randy a breakdown on funding dollars for Dufferin and Peel.

COVID-19 Working Group Update

The COVID-19 working group met today and are waiting for the rollout of a new plan from the Ministry. SHIP will remain at a modified stage 2.

When the plans comes out, the CMT will meet within 24 hours to provide staff and Board with an update.

Enhance Housing and Service Capacity:

Investment Policy

This policy covers all assets invested by SHIP for operating and capital purposes.

The purpose of the policy is to establish investment principles and guidelines for funds maintained by the organization. Any third party investment advisor providing investment services for SHIP must accept and adhere to this policy.

The board made a motion to approve the Investment and Capital Reserve Policy as presented

Moved by Randy Beyers
Seconded by Brian E. Scott
Carried

_____ Secretary and / or _____ Chairman

Maximize Engagement:

Client Success/Challenge Story

- Client was supported by the housing and residential program in 2017
- Client was dealing with substance abuse and money management issue resulting in an inability to pay rent on time
- Client attended the Landlord and Tenant board (LTB) 2 times regarding these issues and agreed to the LTB recommendations by attending residential treatment.
- Client relapsed after one month and was connected with an addictions specialist and trustee at SHIP
- The primary support was able to shave off \$3000 on arrears due as well as work on her substance issues
- Client was laid off during COVID but has since learned she will be returning to work in September
- Client continues to manage substance abuse, working at reducing arrears and is grateful to still be housed.

Reason for sharing this story is that it displays:

- Client centered service
- Importance of housing staff commitment to excellence & collaborative partnership
- Recognition that a clients journey is their own

New Business:

No new business was discussed.

Election of Officers

President – Louise Kindree

The Governance Committee nominated Louise Kindree for the position of President.

Nomination for President is now closed

Vice Chairman – Brian E. Scott

The Governance Committee nominated Brian E. Scott for the position of Vice-Chairman.

Nomination for Vice Chairman is now closed

Treasurer – Randy Beyers

The Governance Committee nominated Randy Beyers for the position of Treasurer

Nomination for Treasurer is now closed

Secretary – Peter Beck

The Governance Committee nominated Peter Beck for the position of Secretary

Nomination for Secretary is now closed

_____ Secretary and / or _____ Chairman

Director – Keith Ward

A motion was tabled to appoint Keith Ward as a Member and Member of the SHIP Board of Directors

Past Chair – John Williamson

A motion was tabled to appoint John Ward as a Past Chair, Member and Member of the SHIP Board of Directors

Director – Geoff Topping

A motion was tabled to appoint Geoff Topping as a Member and Member of the SHIP Board of Directors

Director – Moyra Vande Vooren

A motion was tabled to appoint Moyra Vande Vooren as a Member and Member of the SHIP Board of Directors

Moved: Louise Kindree
Seconded Moyra Vande Vooren
Carried

The Board elected the following members to each of the committees for the year 2020/2021

Finance and Risk:

- Randy Beyers, Chair
- Keith Ward, Vice Chair
- Louise Kindree
- Brian E. Scott

Governance:

- Geoff Topping, Chair
- Brian E. Scott, Vice Chair
- John Williamson
- Peter Beck
- Louise Kindree
- Moyra Vande Vooren

Quality:

- Moyra Vande Vooren, Chair
- Louise Kindree, Vice Chair
- Geoff Topping

Executive:

- Louise Kindree, Chair
- John Williamson, Past Chair
- Brian E. Scott, Vice Chair
- Randy Beyers, Treasurer
- Peter Beck, Secretary

_____ Secretary and / or _____ Chairman

- Keith Ward

Moved by Louise Kindree
Seconded by Keith Ward
Carried.

Meeting Feedback:

- . No feedback

Next Meeting:

The date of the next Board Meeting via Teams is Wednesday October 21, 2020

Adjournment

There being no further business brought before the Board, the meeting was declared adjourned at 8:00 p.m.

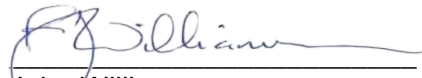
Moved by Louise Kindree
Seconded by Peter Beck
Carried

In camera Meeting

Moved by Louise Kindree
Seconded by Peter Beck
Carried

Resumption of Public Meeting

Moved by Louise Kindree
Seconded by Peter Beck
Carried



John Williamson
Board Chair

and / or

Board Secretary

Secretary and / or _____ Chairman