



Draft Minutes
Meeting of the SHIP Board of Directors via Teams
Wednesday, October 20, 2021
SHIP
969 Derry Road East, Unit 107 – Mississauga ON L5T 2J7

In Attendance: Louise Kindree - Board Chair, Brian E. Scott, Geoff Topping, Hubert Hiltz, Keith Ward, Krista Collinson, Lori Ker, Tandra Acharjee.

Regrets: Krista Collinson, Geoff Topping

Staff: Lesley Nagoda – Interim CEO, Andrea D’Guerra, Chris Brown, Cory O’Handley, David Marcy, Noreen Cadore, Sharon Fernandes, Thomas DiCarlo

1.0 OPENING ITEMS

1.1 Call to Order and Welcoming Remarks

- The Chair welcomed board members and guests. The meeting was called to order at 6:00 p.m. Sharon Fernandes was Recording Secretary

1.2 Disclosure of Conflict of Interest

- No conflict of interest was declared

1.3 Land acknowledgement

- The Board Chair opened the meeting with a Federal land acknowledgement.

ACTION: The Chair will distribute a few versions of the acknowledgement for the members to vote on

1.4 Motion to approve agenda

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MOTION: Lori moved to approve the agenda. Seconded by Brian .CARRIED.

1.5 Chairs Remarks

- No new remarks

1.6 Board Action Log

- The land acknowledgement remains outstanding. The final land acknowledgement will be decide on once all the members vote on the selections provided by the Board Chair

1.7 Statutory Reporting

- There are no identifiable risks for the organization at this time. All submissions have been reported to the Ministry promptly and we comply with legislation, rules and regulations as set down by our funders

_____ Secretary and / or _____ Chairman

2.0 CONSENT AGENDA

2.1 Approval of Board Minutes – September 15, 2021, Receipt of Finance Committee Minutes – October 12, 2021 and Receipt of Governance Committee Minutes, October 14, 2021

- The Board made the following amendments to the September 15, 2021 Board Minutes:
 - Under item 4.8 Choices Update refers to the Mayor of County - what was meant was Mayor of Orangeville
 - Under item 4.10 - the minutes refer to mission, vision and values being replaced by a Purpose statement. The values were not intended to be included - they are separate.

MOTION: Tandra moved to approve the Board Minutes – September 15, 2021 with the recommended amendments, receipt of Finance Committee Minutes – October 12, 2021 and receipt of Governance Committee Minutes, October 14, 2021 Seconded by Hubert. CARRIED

3.0 BUSINESS OF THE MEETING

3.1 Client & Staff Story

- Director of Operations shared a client story from PYV

3.2 CEO Report

- The privacy breach regarding the laptops: our lawyers did not have any concerns as the risk is very low. All of our computers are being installed with MDM so that it can be remotely wiped in case of loss
- ONCA (Ontario Not-For-Profit Corporations Act) legal framework – We have engaged Mark Blumberg to manage this process

3.2.1 Quarterly Report

- No concerns were voiced

3.3 Finance and Risk Committee

3.3.1 Investment policy and report

- Restrictions in the policy – wanting to move to low risk investment funds

MOTION: Lori moved to approve the revised Investment Policy and Investment Report Seconded by Brian. CARRIED

3.3.2 Finance Quarterly Report

- There is a considerable surplus in our budget.
- We have asked managers to submit business cases on how to use the surplus as long as they meet with the following criteria:
 - projects that will support staff
 - projects that fulfil any of our strategic aims/goals
 - projects to enhance services for clients

3.3.3 Insurance Renewal

- Our insurance renewal with Marsh is due November 1, 2021.
- We went to market for new quotes as the renewal premiums with Marsh were too high.
- Based on the quotes we have received, we are recommending to change the insurance provider to the Cooperators

_____ Secretary and / or _____ Chairman

MOTION: Tandra moved to approve that Cooperators be SHIPs insurance provider effective November 1, 2021 Seconded by Hubert. CARRIED

3.4 New Office lease Update

- None of the properties we have reached out to want to have us as occupants due to the nature of our work
- We are back to searching for a new property, as we need to vacate by April 30, 2022

3.5 Governance Update 42

- A meeting was held last week

3.5.1 New Governance Work plan

- Brian shared the new Governance Work plan with the board

3.5.2 Realignment

- A slide deck was provided to the Board on SHIPs realignment plan
- The plan will be implemented by November 1, 2021 with a go live date of January 2022

3.6 OHT Update

Hills of Headwaters OHT

- Hills of Headwaters is experiencing the same issues as us, human capital, vaccines etc.
- We continue to meet every other week

Brampton Etobicoke OHT

- Has rebranded to Central West Ontario Health Team
- The new name better serves the populations in their catchment area

Mississauga OHT

- All members must sign an affiliate membership
- We will now be an independent member of the Mississauga OHT
- Meeting are very infrequent and we still remain members of Metamorphosis
- The priority areas are seniors, palliative and gastro intestinal populations

3.7 Choices Update

- No change with the risk relationship with our Board
- A SHIP staff has taken on a secondment at CHOICES in a management role of Director
- CHOICES had leases on two properties, which have ended. There is no men's shelter in Dufferin

3.8 Orangeville Motel and Shelter

- A public meeting was held as part of the zoning process.
- The report with recommendations from the planners will be taken to council
- The process is moving along well
- We will begin to engage the community in town halls when we receive approval on the zoning.

4.0 OTHER BUSINESS

- No other business was discussed

_____ Secretary and / or _____ Chairman

5.0 INFORMATION ITEMS

5.1 Board Education Opportunities

- No new education opportunities

5.2 Town Hall

- October 25, 2021

5.3 Next Meeting

- The date of the next Board Meeting via Teams is Wednesday, November 17, 2021

6.0 IN CAMERA

n/a

7.0 MEETING WITHOUT MANAGEMENT – CEO

n/a

8.0 MEETING WITHOUT MANAGEMENT

n/a

9.0 ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 7:20 pm



Louise Kindree
Board Chair

and / or

Geoff Topping
Board Secretary

Secretary and / or _____ Chairman