



Minutes
Meeting of the SHIP Board of Directors via Teams
Wednesday, January 19, 2022
SHIP
969 Derry Road East, Unit 107 – Mississauga ON L5T 2J7

In Attendance: Louise Kindree - Board Chair, Brian E. Scott, Geoff Topping, Hubert Hiltz, Keith Ward, Krista Collinson, Lori Ker, Tandra Acharjee.

Guests: David Smith – CEO CMHA Peel, Patrick Fradley-Davis – Board Chair CMHA Peel

Regrets: n/a

Staff: Lesley Nagoda – CEO, Chris Brown, Cory O’Handley, David Marcy, Lina Termini, Lisa Neuman, Sharon Fernandes, Thomas DiCarlo

1.0 OPENING ITEMS

1.1 Call to Order and Welcoming Remarks

- The Chair welcomed board members and guests. The meeting was called to order at 6:03 p.m. Sharon Fernandes was Recording Secretary

1.2 Disclosure of Conflict of Interest

- No conflict of interest was declared

1.3 Land acknowledgement

- The Board Chair opened the meeting with a Federal land acknowledgement.

1.4 CMHA Peel Presentation

- David Smith, CEO CMHA Peel and Patrick Fradley-Davis, Board Chair CMHA Peel presented to SHIP on potential shared opportunities between SHIP and CMHA Peel

1.5 Approval of agenda

- The agenda was approved with the inclusion of CHOICES under other business

MOTION: Keith moved to approve the agenda with the inclusion of Choices as an agenda item under other business. Seconded by Geoff. CARRIED.

1.6 Chairs Remarks

- No remarks

1.7 Board Action Log

- CEC has confirmed that they will be attending the February Board meeting.

_____ Secretary and / or _____ Chairman

1.8 Statutory Reporting

- The CEO stated that there are no identifiable risks for the organization at this time. All submissions have been reported to the Ministry promptly and we comply with legislation, rules and regulations as set down by our funders

1.8.1 Compliance Statement to the Board

- The CEO provided a written report on the reporting period December 11, 2021 to January 14, 2022

2.0 CONSENT AGENDA

2.1 Approval of Board Minutes – December 15, 2021, and receipt of Quality Committee Minutes, December 3, 2021

MOTION: Brian moved to approve the Board Minutes – December 15, 2021 and receive the Quality Committee Minutes, December 3, 2021 Seconded by Geoff CARRIED

3.0 BUSINESS OF THE MEETING

3.1 Client & Staff Story

- Director of Projects and Housing Development shared a landlord engagement specialist story from the Home for Good program. Highlighting the difficulties staff experience in housing homeless individuals.

3.2 CEO Report

- We still have not received any notification on our Community Accountability Planning Submission (CAPS)
- We have received collective bargaining dates for March

3.2.1 Quarterly Report

- The report is designed to align with the new organizational structure

3.3 Finance and Risk Committee

3.3.1 New office lease update

- The lease was signed at the end of December and officially have the keys to the unit for January 1, 2022
- We have retained a space planner and are going to be conducting a few renovations
- We will be touring a new space for the ACT Team with our nurses

3.3.2 1035 Shaw Drive Purchase Update

- The property closed on Friday however our existing Financial service provider gave us so many challenges that it could have resulted in us losing the deal
- An RFP to switch to a new Banking provider will be discussed at the Finance Committee next week

3.3.3 Authorizing Resolution

- This resolution is a part of the funding agreement with the Region of Peel
- The Corporation is hereby authorized to enter into a Capital Grant Agreement with the Region, and the execution and delivery of a Capital Grant Agreement by the Corporation is hereby approved

_____ Secretary and / or _____ Chairman

MOTION: Keith moved to approve the authorizing resolution as presented. Seconded by Tandra. CARRIED

3.4 Governance Report

3.4.1 Education and Development

- CEC will be attending the February Board Meeting
- Lori will share a link to ICD learning sessions
- Working on an Orientation Program and looking to add an ONPHA Governance portion to the program
- A Board Portal on SharePoint has been created for Board Members – please review the site provide any feedback to Lori

3.4.2 Recruitment

- Next steps is to create a 1 page summary of the ideal candidate that we require

3.5 Quality Committee Update

3.5.1 Quality Committee TORs

- The Governance and Quality Committee reviewed the TOR's. A few changes were made and it was recommended that it be presented to the Board for approval

MOTION: Lori moved to approve the Quality Committee Terms of Reference. Seconded by Hubert CARRIED

3.6 OHT Update

- The CEO and Director of Housing Development and Service Innovation elaborated on the OHT briefing note that went out as part of the board package

3.6.1 Approval of Health System Transformation Committee Members and TORs

- The Governance Committee reviewed the Health Transformation Working Group TOR's
- The members of the Committee will be: Brain Scott - Chair, Lori Ker - Vice Chair, Louise Kindree - Member, Hubert Hiltz – Member, Lesley Nagoda – SHIP staff & Cory O'Handley – SHIP staff
- The intention is to have 6 meetings a year and work on how best to provide information to the Board

3.7 Orangeville Motel

- The application for the plan and the bylaw zoning amendment was approved by Orangeville Council in December
- We are working on renovation permits and funding sources
- We have reached out to the Ministry of Health regarding our rent supplement dollars to enquire if we can use these surplus dollars for the Motel.
- They have asked us to submit a proposal.

4.0 OTHER BUSINESS

- CHOICES:
 - Staffing for CHOICES – SHIP has assisted in recruiting a Manager for Choices
 - ONCA – Choices must also undergo compliance with ONCA and are using Mark Blumberg to assist with the process
 - SHIP is a member of Choices and we need to make a decision on how much ongoing involvement on a Governance level do we want to continue with

_____ Secretary and / or _____ Chairman

- o Mark Blumberg will be attending the next Governance Committee meeting and Lori suggested bringing up CHOICES at the meeting as a generative discussion piece

ACTION: Keith recommends that he, Louise, Brian, Lori and Lesley meet in order to come up with some recommendations on membership structure to present to the board

ACTION: Invite Keith to the March 8th Governance Committee Meeting

- Right to disconnect Bill 127
 - o This will come into effect June 2nd
 - o SHIP has this on the senior leadership team meeting agenda for February

5.0 INFORMATION ITEMS

5.1 Board Education Opportunities

- No new education opportunities

5.2 Town Hall

- January 31, 2022
- Link to be sent to the entire Board

5.3 Next Meeting

- The date of the next Board Meeting via Teams is Wednesday, February 16, 2022

6.0 IN CAMERA

n/a

7.0 MEETING WITHOUT MANAGEMENT – CEO

n/a

8.0 MEETING WITHOUT MANAGEMENT

n/a

9.0 ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 7:45 pm

MOTION: moved to adjourn the Board Meeting. Seconded by. CARRIED



Louise Kindree
Board Chair

and / or

Geoff Topping
Board Secretary

_____ Secretary and / or _____ Chairman