



Board of Directors Meeting
Minutes
Agenda Item # 3.1

Meeting of the SHIP Board of Directors via Teams
Wednesday, May 18, 2022
SHIP
969 Derry Road East, Unit 107 – Mississauga ON L5T 2J7

In Attendance: Louise Kindree - Board Chair, Brian E. Scott, Keith Ward, Krista Collinson, Lori Ker, Tandra Acharjee.

Regrets: Keith Ward

Staff: Lesley Nagoda – CEO, Sharon Fernandes, Thomas DiCarlo

1.0 OPENING ITEMS

1.1 Call to Order and Welcoming Remarks

- The Vice Chair welcomed board members and staff and called the meeting to order at 6:07 p.m. Sharon Fernandes was Recording Secretary

1.2 Disclosure of Conflict of Interest

- No conflict of interest was declared

1.3 Land acknowledgement

- The Vice Chair opened the meeting with a Federal land acknowledgement.

1.4 Approval of agenda

- The agenda was approved

MOTION: Tandra moved to approve the agenda. Seconded by Krista. CARRIED.

1.5 Chairs Remarks

- No remarks

1.6 Board Action Log

- IT Director has been working to set up cabling at the new office with all the relevant technology. The meeting space should be ready for September.

1.7 Statutory Reporting

- The CEO stated that there are no identifiable risks or claims for the organization at this time. All submissions have been reported to the Ministry promptly and we comply with legislation, insurance coverage, rules and regulations as set down by our funders

1.7.1 Compliance Statement to the Board

- The CEO provided a written report on the reporting period April 11 to May 14, 2022

_____ Secretary and / or _____ Chairman

2.0 EDUCATION

2.1 Education

- Reminder to Board members to please send Louise or Lori any recommendations on educational opportunities

3.0 CONSENT AGENDA

3.1 Approval of Board Minutes – April 20, 2022

MOTION: Krista moved to approve the Board Minutes – April 20, 2022. Seconded by Tandra. CARRIED

4.0 BUSINESS OF THE MEETING

4.1 Client & Staff Story

- CEO shared an alignment story reflecting feedback from both staff and clients.

4.2 CEO Report

The CEO highlighted the following from her report:

- Compliance with the working for workers act, Bill 127. We have a written policy in place that will be shared with staff at our May Town Hall. This policy is completely ESA compliant.
- SHIP is engaged in two studies – a service utilization study and culture study. The outcome is to have a people first inclusive culture. Both projects will take place over the next two months. More details will be provided as we move through each initiative.

4.2.1 Strategic Plan Report

- Feedback from the Governance Committee was incorporated into the strategic plan
- The plan will be shared with staff at the May town hall

4.3 Finance and Risk Committee

4.3.1 Year End Audit Planning Report

- Based on the auditing timelines we will not have the Year end audit ready in time for the regularly scheduled June 15th Board meeting
- The next Board meeting will be moved to June 20th and the Finance committee meeting will be June 15th

4.3.2 Investment Report

- The investment report was reviewed at the Finance Committee meeting
- The investments haven't performed well over the past 6 months
- The report outlines a proposed mix of investments with more money being invested in GICs and non-equity mutual funds.
- CFO to investigate ESG ratings on all investments by SHIP and build it into the framework.

MOTION: Tandra moved that the Board approve the updated target investment amounts from the report and that the investment portfolio be adjusted to reflect the portfolio proposed by CIBC. Seconded by Louise. CARRIED

_____ Secretary and / or _____ Chairman

4.3.3 Risk Registry

- The risk registry was updated with mitigation plans for each risk
- A section on Indwell was also included in the registry

4.4 Governance Committee Update

- Four applicants have applied to be a part of the SHIP Board
- We are focused on onboarding and orientation
- Our July meeting has moved to June
- The Board preference sheet was sent out today
- Ross will connect with the Board to pull together messaging for staff. The hope is to have this ready for the June Town Hall
- We have to add succession to the Governance work plan

4.5 Ontario Health Teams

4.5.1 OHT Updates

- No new updates

4.6 Capital Properties Update

1st Street Motel

- Asbestos removal is occurring before construction starts – the property should be ready by next march

Shaw Street

- Community Engagement meeting will be happening soon. Councilor Dasko will be invited to participate

5.0 OTHER BUSINESS

- No other business was brought forward

6.0 INFORMATION ITEMS

6.1 Board Education Opportunities

- No new opportunities, email communications will be sent out when something of interest comes up from Miller Thompson, Carters or Rhys

6.2 Town Hall

- May 30, 2022

6.3 Next Meeting

- The date of the next Board Meeting via Teams is June 20th.

7.0 IN CAMERA

n/a

8.0 MEETING WITHOUT MANAGEMENT – CEO

n/a

9.0 MEETING WITHOUT MANAGEMENT

_____ Secretary and / or _____ Chairman

n/a

10.0 ADJOURNMENT

There being no further business brought before the Board, the meeting was adjourned at 7:00 pm



Louise Kindree
Board Chair

and / or

Tandra Acharjee
Board Secretary

Secretary and / or _____ Chairman