



**Minutes**  
**Meeting of the SHIP Board of Directors via Teams**  
**Wednesday, May 19, 2021**  
**SHIP**  
**969 Derry Road East, Unit 107 – Mississauga ON L5T 2J7**

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In Attendance: Louise Kindree - Board Chair, Brian E. Scott, Geoff Topping, Hubert Hiltz, John Williamson, Keith Ward, Krista Collinson, Moyra Vande Vooren, Peter Beck, Randy Beyers, Tandra Acharjee

Regrets: n/a

Staff: Laurie Ridler - CEO, Chris Brown, Cory O’Handley, David Marcy, Lesley Nagoda, Lina Termini, Sharon Fernandes, Thomas DiCarlo

Guest: James Demers, CEC

## **1.0 OPENING ITEMS**

### 1.1 Board EDI Training

- Equity, Diversity and Inclusion training was presented to the Board by James Demers, Senior Consultant and advisor from CEC

### 1.2 Call to Order and Welcoming Remarks

- The Chair welcomed board members and guests. The meeting was called to order at 6:00 p.m. Sharon Fernandes was Recording Secretary

### 1.3 Disclosure of Conflict of Interest

- No conflict of interest was declared

### 1.4 Motion to approve agenda

- Change to agenda: Item 4.4.2 Land Acknowledgment tabled to the June Meeting

**MOTION: Morya moved to approve the agenda with the recommended change. Seconded by Scott. CARRIED.**

### 1.5 Approval of new Board Member Krista Collinson

- John Williamson, Past Chair, announced his resignation effective April 28, 2021 creating a vacancy on the Board
- A selection Committee composed of Chair, Vice-Chair, Chair of Governance Committee, and CEO interviewed Krista Collinson on Friday, May 7, 2021 to be appointed to the Board of SHIP

**MOTION: Geoff moved that Krista Collinson be referred to the Board to become an elected Member effective May 19, 2021. Seconded by Tandra. CARRIED**

\_\_\_\_\_ Secretary and / or \_\_\_\_\_ Chairman

#### 1.6 Approval of Tandra Acharjee as Board Treasurer

- Randy Beyers, Treasurer, announced his resignation effective April 28, 2021 creating a vacancy on the Board
- Tandra Acharjee, CPA has been nominated to take on the role of Treasurer

**MOTION: Brian moved that Tandra Acharjee be referred to the Board for approval as SHIP's Treasurer effective May 19, 2021. Seconded by Keith, CARRIED**

#### 1.7 Chairs Remarks

- No remarks

#### 1.8 Board Action Log

- No changes

#### 1.9 Statutory Reporting

- There are no identifiable risks for the organization at this time. All submissions have been reported to the Ministry promptly and we comply with legislation, rules and regulations as set down by our funders

### **2.0 PRESENTATION**

- See item 1.1

### **3.0 CONSENT AGENDA**

3.1 Approval of Board Minutes – April 21, 2021, Receive Governance Committee Minutes – March 9, 2021, Receive the Quality Committee Package (including approved minutes) – February 17, 2021

**MOTION: Brian moved to approve the Approval of Board Minutes – April 21, 2021, Receive Governance Committee Minutes – March 9, 2021, Receive the Quality Committee Package (including approved minutes) – February 17, 2021. Seconded by Geoff. CARRIED**

### **4.0 BUSINESS OF THE MEETING**

#### 4.1 Client and Staff Story

- The COO shared a client story from the Home For Good (HFG) and Outreach program.

#### 4.2 CEO Report

- Peel continues to remain a hotspot during this 3<sup>rd</sup> wave despite provincial numbers going down
- We were selected by the Region of Peel to manage shelters for families
- Antigen testing: Safebed staff have created an instructional video for SHIP staff
- Angela's Place staff have been rehomed at SHIP since the program will be ending June 30<sup>th</sup>
- The CFO is working on the financial year end audit
- The new motel had a break-in and two TVs were stolen. We have increased on-site security
- SHIP was recognized as a COVID Hero by the city of Mississauga
- The HR Director has received approval for the summer jobs program
- Next Town hall is May 31, 2021 at 10 am. Hubie Hiltz will attend.
- The CEO has encouraged the remainder of the Board and Executive to attend the San'yas training

\_\_\_\_\_ Secretary and / or \_\_\_\_\_ Chairman

#### 4.3 Finance and Risk Committee Report

- SHIP reached a settlement of \$1.6 million on the property tax issue

#### E-vote regarding property tax exemption strategy

- SHIP successfully reached a settlement regarding Property Taxes on some of our buildings.
- The Board voted on a Resolution approving negotiations conclude by the end of the week dated May 14, 2021.

**MOTION: Keith moved to confirm the vote regarding the property tax exemption strategy conducted by email on May 12, 2021. Seconded by Brian CARRIED**

#### Audit:

- The finance committee will be meeting on June 8<sup>th</sup> to approve the draft audited financial statements.
- These draft audited financial statements will be brought to the June 16<sup>th</sup> Board meeting for approval.

#### 4.4 Governance Report

##### 4.4.1 Board Evaluation

- It is proposed that each spring, in conjunction with the annual Board survey, that each Director will meet individually with the Chair to discuss both their own contribution and needs, and the performance of the Chair. A Discussion Assist document will be used to facilitate the meeting.
- Outcomes of the meetings will be used to improve Board functioning via the Governance Work plan, education plan, etc.

##### 4.4.2 Land Acknowledgement

- Deferred to June Board Meeting

#### 4.5 Quality

##### 4.5.1 Quality Improvement Plan 2021-22

- The 2021/22 QIPs prioritized three core themes:
  - timely and efficient transitions
  - service excellence
  - safe and effective care.
- These themes remain key priorities in our health system and align with the Quadruple Aim of improving the client and caregiver experience, improving the health of populations, reducing the per-capita cost of health care, and improving the work life of providers.
- These themes are also consistent with the priorities of the Ministry of Health and the Ministry of Long-Term Care.
- No changes or recommendations were made by the executive team and Management requests that the QIP be presented to the Board for approval

**MOTION: Moyra moved to approve the Quality Improvement Plan 2021-22 and that it be submitted to the LHIN. Seconded by Tandra. CARRIED**

\_\_\_\_\_ Secretary and / or \_\_\_\_\_ Chairman

#### 4.6 OHT (Ontario Health Team) Update

SHIP is member of these three OHT's:

- Brampton Etobicoke
- Dufferin
- Mississauga
  
- SHIP has assets, capital investments and allocation of funds worth \$79+ million in the Brampton Etobicoke areas, \$14+ million in the Mississauga area and \$8 million in Dufferin.
  
- Based on our scope of service delivery in these areas, the CEO is meeting with the leads of the OHTs to see how SHIP is being represented and how to further the agenda of the populations we serve.

#### 4.6.1 OHT Headwaters Governors Council

- The OHT Headwaters Governors Working Group is currently being disbanded and being replaced by the Governors Council.
  
- By June 1, the council would like to have the name of a SHIP's representative be a part of the Governors Council.
  
- In addition, SHIP must decide whether to nominate a representative for one of the two Co-Chair positions. This will be a 2-year position.

**MOTION: Brian moved that Louise Kindree be nominated to become SHIP's representative on the Governors Council and nomination for consideration as a Co-Chair will be determined next year. Seconded by Tandra CARRIED**

#### 4.7 CHOICES Update

- There are no identified risks to SHIP
  
- There might be a formal proposal for a men's shelter in Dufferin. If this comes to fruition, SHIP and CHOICES will need to clarify roles and involvement

#### 4.8 Orangeville Motel & Shelter

- The design process for the motel is well advanced
  
- Keith is working with the Mayor on planning approvals and the zoning order

#### 4.9 Strategic Plan

- No updates

#### 4.10 Covid Update

- Our recovery team is looking at a safe return to the office

### **5.0 OTHER BUSINESS**

#### 5.1 SHIP Thank-a-thon

- COO to provide Board Chair with a schedule of SHIP team meetings

\_\_\_\_\_ Secretary and / or \_\_\_\_\_ Chairman

**6.0 INFORMATION ITEMS**

6.1 Board Education Opportunities

- Upcoming Privacy training – Date TBA

6.2 Town Hall

- Next Town Hall is May 31, 2021 – Hubert to attend

6.3 Next Meeting

- The date of the next Board Meeting via Teams is Wednesday, June 16, 2021

**7.0 ADJOURNMENT**

- There being no further business brought before the Board, the meeting was adjourned at 8:35 pm

**8.0 MEETING WITHOUT MANAGEMENT – CEO**

**9.0 MEETING WITHOUT MANAGEMENT**

**10.0 ADJOURNMENT**



\_\_\_\_\_  
 Louise Kindree  
 Board Chair

and / or

\_\_\_\_\_  
 Peter Beck  
 Board Secretary

\_\_\_\_\_ Secretary and / or \_\_\_\_\_ Chairman